If you send an email that you wish to recall, Outlook allows you to remove the email from your recipient's mailbox under certain circumstances. It will not work if you are using a POP3, IMAP, or HTTP e-mail account.

Recalling a Sent Email

1. In your mailbox, go to Sent Items and open the email you want to recall
2. Click Other Actions->Recall This Message
3. By selecting the first option, the email will be removed from their mailbox. By choosing the second option, you can remove the email from their mailbox and resend a new email in its place